



# Notification of claim



## Liability loss

### 1 Customer details

Policy number

Claim number

Policyholder (name)

Telephone

Telefax

Address (street, box or suchlike)

Postal address (postal code and town/city)

Company registration no./social security no.

Required to maintain VAT accounting records

Yes

No

Postal giro/Bank giro/Bank account no.

Contact person

Telephone

Mobile phone no.

E-mail

### 2 Claimant

Name

Telephone, home/mobile

Telephone, work

Address

Postal code and town/city

Social security no./Company registration no.

Required to maintain VAT accounting records

Yes

No

Bank and account details

E-mail



**4 To be answered only in the case of personal injury**

Did the injury occur during the performance of official duties or on the way to or from work?

No Yes

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The injured person's employer

What bodily injuries have occurred?

**5 To be answered only in the case of property damage**

What has been damaged and what does the damage consist of?

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Had the insured borrowed, hired, bought on hire purchase or in any other way taken care of the property?

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Is the damaged property insured? Yes No

Insurance company, policy number

Under no circumstances shall liability for damages be admitted before the insurance company has given its approval.

If a summons is received because of the loss, Zurich shall be notified immediately.

**6 Liability for damages (To be completed in all cases)**

If we consider that you are liable for damages, do you accept that we reach a settlement with the opposite party and that you pay your deductible?

Yes No

**7 Signature**

Town/city

Date

Position

Policyholder's signature

Clarification of signature

If you receive a claim for damages, remember the following:

**Find out whether there is property insurance for the damaged object(s).** If there is a property insurance policy, the loss should primarily be indemnified under such policy.

**Damage that you have caused should always be reported to us,** even if the loss is adjusted under the property insurance. You may later receive a claim from the person who suffered the loss for his deductible.

**Do not admit liability for damages for a loss that has occurred and that can be covered by your liability insurance.** If you have insurance cover, we will help you to investigate whether you are liable for damages.

**Make sure that you document what has happened.** Describe the sequence of events in detail and note the names, telephone numbers etc of people who can testify as to events. Take photographs if possible and always save objects that can show what caused the accident.

If you receive a claim for damages from someone with whom you have a contractual relationship, append the contract. It is important that we read the contract before we can determine whether you are liable for damages.

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